

August 12, 2011

To: All Royal Windows Customers

From: Sales & Marketing

Re: Value Wood Shutter Program

Dear Customers,

It is with great regret that we have to announce that the Value Wood Shutter program will be discontinued effective immediately. Unfortunately, the supplier that we contracted with to manufacture this shutter has ceased production of this product.

It is important that you double check to see if you have any “quotes” with your customers and to verify with us if the order can still be made. Also, please feel free to contact us if you would like to verify the status of any existing orders in house.

We apologize for this sudden change and any inconvenience it may cause, but as a result, The Value Wood Shutter can no longer be ordered.

Sincerely,

Royal Windows Co. Inc.

817-200-2000 (Shutter Dept)

shuttersroyal@yahoo.com