



chelsea™ Standard Shutter Order Form

___ Dealer Install ___ Royal Install

CUSTOMER INFORMATION				SHIP TO				Shipping Methods			
Company:				Company:				<input type="radio"/> Residential		<input type="radio"/> Regular Via Ground	
Account ID:				Address Line 1				<input type="radio"/> Commercial		<input type="radio"/> Expedite via Ground	
Contact				Address Line 2				<input type="radio"/> Express			
P.O. Number:		Order Date		City / State		Zip:		<input type="radio"/> Will Call			
Sidemark:				Telephone:		Fax:		Installer: _____			

1 Line #	2 Room	3 Window Type	4 Match with Line #	5 Color Code/ Name	6 Hinge Color	7 Louver Size	8 Frame Type	9 Mount		10 Frame Extension	11 No. of Sides	12 Sill Option	13 Sill Location	14 Shutter				15 Panel Configuration
								IM	OM					MFF	WS	Width	Height	
1																		
2																		
3																		
4																		
5																		

1 Line #	14 Stile		15 T Post		16 Width Extension		17 Tilt Rod Split		18 Divider Rail Location		19 Double Hung			20 Café Shutter		21 Track System		22 Qty	23 Surcharge	24 Subtotal	25 Total	
	Type	Default	Qty	Location	Standard or 2"	Standard/ Custom	Standard/ Hidden Tilt/ Offset	Equally / Specify	Center	Other (specify)	2" H. T Post	Location	Total Panels	Frame Height	Panel Height	Bypass/ BiFold	Boxout					
1																						
2																						
3																						
4																						
5																						

Special Instructions:

Subtotal

Sales Tax (CA Merchant)

Grand Total

chelsea™ Standard Shutter Key Chart:

1) Item#: Start with Window #1 and continue.

2) Room: Window location.

Window Type: Single/ Side by side / Bay window/
Corner window

Match with Line No.: Fill in the Item # if applicable.

3) Color:

Please refer to color chart

4) Hinge Finish:

White	Off White
Antique Brass	Bright Brass
Stainless	Oil Rubbed

5) Louver Size:

Elliptical: 2 ½", 3 ½", 4 ½".

6) Frame Type:

Deco Frame:

2" Deco Frame
3" Deco Frame

L Frame:

Beaded L Frame
Bullnose L Frame
Colonial L Frame

Z Frame:

Beaded Z Frame
Bullnose Z Frame
1 ¾" Deco Z Frame
2" Crown Z Frame
3" Crown Z Frame

Hang Strip:

1 1/16" Hang Strip
Light blocks (top and bottom) will be provided

Buildout:

Standard Extension: ½", 1", or 1 ½"
Custom Extension : Up to 2"

7) Mount Type: Inside Mount = IM Outside Mount = OM

8) Frame Extension*:

Deco Frame:

Standard Extension: ½", 1", or 1 ½"
Custom extension: up to 2"

L Frame:

Standard Extension: ½", 1", or 1 ½"
Custom extension: up to 2"

Hang Strip (OM):

Standard Extension: ½", 1", or 1 ½"
Custom extension: up to 2"

Z frame:

Standard Extension: ½", 1", or 1 ½"
Custom extension: up to 2"

9) No. of sides: Number of frame sides.



2 Sided = 2



3 Sided = 3



3 Sided Inverted = 3I



2 Sided + SP



3 Sided + SP



All sides = 4

10) Sill Option:

Sill plate (SP)
Sill Cap (SC)

11) Sill Location: Top / Bottom/ Left / Right

12) Shutter:

Max Frame to Frame Size= MFF Window Size= WS

Width / Height: Indicate shutter width and height

13) Panel Configuration: Indicate configuration from left to right.

Left = L
Right = R
T = T post



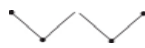
LL



RR



LR



LLRR



LRTLRL

14) Stile: Butt / Rabbet / Astragal

Default: 2" Butt – Single Panel
2" Astragal – Multiple Panel

15) T Post

Quantity: Specify quantity

Location:

Center

Width:

1.25" or 3.5" (face width)

Extension:

Standard Extension: ½", 1", or 1 ½"
Custom extension: up to 2"

16) Tilt Rod:

Hidden Tilt* will be spliced if the tilt bar exceeds 39". Default location is on the hinged side.

Center = C

Hidden Tilt* = H

Offset* = O

Split Tilt Rod:

Split equally = C

Other= Specify location

17) Divider Rail Location:

Required for all panels over 74" in height.

Divide in the center = Check "Center"

Other = Specify Center of Rail Location

Please refer to program binder for details on deviation.

18) Double Hung*

With 1.25" or 3.5" Horizontal T Post* : Y

Without 1.25" or 3.5" Horizontal T Post* :N

Location:

Center = C

Other = Specify location.

Total Panels:

Include panels in both top and bottom rows

19) Café Shutter:

Indicate Frame and Panel height.

Surcharge applies should Frame height exceeds Panel height by 5" or more.

20) Track System*:

Bifold Track= BF

Bypass:

Close Bypass Track = BPC

Close Bypass 3 Track=3BPC

Open Bypass Track = BPO

Boxout:

Plain box out / Deco box out.

21) Qty: Numbers of windows of the same specification.

* Surcharge applies. Please refer to Options and Surcharges page.